

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE
DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB
RECRUITMENT AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUED</u>
PROGRAMMER/ANALYST WEBER COUNTY IT - FULL-TIME WITH BENEFITS	\$20.93/HR/DOQ	5/10/2013

JOB SUMMARY Under the general supervision from the Systems Analyst Team Leader, performs complex technical programming and systems analysis work. Analyzes, programs, tests, implements and documents computer software applications. Maintains and upgrades existing software applications. Installs and assists users in implementing proprietary software and installs hardware. Assists users with hardware/software problems.

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Assesses needs and develops software systems as required by users (interviews, determines requirements, makes notes, designs system to accommodate needs). Tests and debugs programs. Documents programs. Assists users in implementing applications. Installs, trains personnel, assists with problems. Changes program code as required. Installs and assists users with third party software (Quattro Pro, Excel, Accounting applications, etc.). Maintains, modifies, and upgrades existing software applications. Coordinates with users, communicating requirements and concerns to technical support staff and upper management. Designs, develops and creates application forms using such tools as; JAVA, PHP, PL /SQL, ORACLE FORMS DEVELOPER, SQL Plus, and Eclipse. Designs, develops and formats reports. Develops and maintains data transfer utilities between external sites / applications and internal applications / databases. Stays current in the field by consulting with outside vendors concerning software and hardware problems. Reads trade journals and advises users accordingly. Studies and develops proficiency with new proprietary software as required to assist users.

MARGINAL FUNCTIONS Assists in maintenance of personal computers, scanners, and printers. Performs related duties as required.

MINIMUM QUALIFICATIONS Graduation from a college or university with a Bachelor's Degree in computer science, engineering, business administration, accounting, or other closely related fields, with extensive course work in computer science, AND Two to four years of increasingly responsible employment as a computer programmer, OR Any equivalent combination of education and experience.

Extensive knowledge of methods, practices and procedures of programming for appropriate electronic data processing equipment; thorough knowledge of SQL PLUS, SQL REPORTS, SQL FORMS, ORACLE DATABASE, C++, JAVA, PHP, ECLIPSE, HTML, MICROSOFT OS and Office products, WORD PERFECT, and QUATTRO PRO; thorough knowledge of on-line (teleprocessing) programming methodology; considerable knowledge of systems technology; considerable knowledge of analysis and design techniques and quantitative methods; considerable knowledge of technical report writing.

Ability to apply effectively general principles to specific conditions; ability to communicate effectively verbally and in writing; ability to code complex program instructions; ability to reorganize, analyze and solve complex program problems; ability to research and evaluate systems needs and design procedures; ability to establish and maintain effective working relationships with employees, other departments and the public.

TOOLS AND EQUIPMENT USED Personal computers; laser printers, high speed printers, printer cleaning supplies, file servers, and various hand tools (screwdrivers, wrenches, etc.) 10-key calculator; phone; copy machine; fax machine.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

POSITION CLOSES MAY 24, 2013

APPLICATION MUST BE SUBMITTED TO:

Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401
EOE - DRUG & BACKGROUND TESTING REQUIRED